

INSTRUCTIONS FOR FILLING OUT FINAL CHILD INFORMATION AFFIDAVIT

HEADING

- Enter the name of the county where you are filing the Complaint.
- Enter your first, middle, and last names if you are the plaintiff. If your spouse is the plaintiff, enter your spouse's first, middle, and last names.
- Enter your spouse's first, middle and last names if your spouse is the defendant. If you are the defendant, enter your first, middle, and last names.
- The Clerk of the District Court will give you a case number when you file the Complaint. You must include the case number on any papers you file.

BODY OF THE FINAL CHILD INFORMATION AFFIDAVIT

This form must be signed and sworn to in the presence of a Notary Public.

- In the blank following "County of" enter the name of the county where you are signing this Affidavit.
- In the blank following "I" print your first, middle, and last names.

If additional space is necessary to complete an answer to a particular paragraph, complete your answer on a separate piece of paper, listing the number of the paragraph for which you are responding, and attach it to the Final Child Information Affidavit.

- Paragraph 1. Enter plaintiff if you are the person who filed the divorce Complaint. Enter defendant if your spouse filed the initial Complaint.
- Paragraph 2. Enter the number of children born to you and your spouse. Then enter the first, middle, and last names of each child and each child's year of birth.
- Paragraph 3. In the first, second, and third columns, enter the name and address of any adults with whom any child(ren) born to you and your spouse has/have lived for one year or more. In the case of a child less than one year old, enter the name and address of any adults with whom the child has lived since the child's birth. The address only needs to include the county and state of residence for any adult who is living in an undisclosed location because of safety concerns. In the fourth column (Dates of Residence), enter the specific period of time (month and year to month and year) that the child(ren) lived with the adult.
- Paragraph 4. Enter the ways in which you have provided for the daily needs of the child(ren) born to you and your spouse in the past 24 months.
- Paragraph 5. Enter the ways in which your spouse has provided for the daily needs of the child(ren) born to you and your spouse in the past 24 months.
- Paragraph 6. If an adult other than you or your spouse is listed in paragraph 3, enter how this adult provided for the daily needs of the child(ren).
- Paragraph 7. Enter a description of your work schedule.

- Paragraph 8. If you do not expect a change to your work schedule, check the first box. If you do expect a change in your work schedule, check the second box and then list the changes you expect to occur.
- Paragraph 9. Enter a description of your spouse's work schedule.
- Paragraph 10. If you do not expect a change to your spouse's work schedule, check the first box. If you do expect a change in your spouse's work schedule, check the second box and then list the changes you expect to occur.
- Paragraph 11. Enter the days of the week and times of the day that the child(ren) born to you and your spouse is/are in child care.
- Paragraph 12. If you do not expect a change in the child(ren)'s child-care schedule(s), check the first box. If you do expect a change in your child(ren)'s child-care schedule(s), check the second box and then list the changes you expect to occur.
- Paragraph 13. If the child(ren) born to you and your spouse are not involved in any school-related or extracurricular activities, check the first box. If the child(ren) born to you and your spouse are involved in any school-related or extracurricular activities, check the second box. In the blanks provided list the activities in which the child(ren) is/are involved, including information about who is responsible for transportation for the child(ren) to and from the activities.
- Paragraph 14. If there have been no circumstances of child abuse or neglect, domestic abuse, or unresolved conflict with your spouse that would justify any limitation on custody, parenting time, visitation, or other access to the child(ren) born to you and your spouse, check the first box. If there have been circumstances of child abuse or neglect, domestic abuse, or unresolved conflict with your spouse that would justify any limitation on custody, parenting time, visitation, or other access to the child(ren) born to you and your spouse, check the second box and then list the circumstances that justify a limitation (including details of any previously filed restraining orders, protection orders, or criminal no-contact orders).
- Paragraph 15. If you and your spouse have developed a parenting plan and agree about the issues of custody, parenting time, visitation, or other access to the child(ren) born to you and your spouse, check the first box. If you and your spouse have not developed a parenting plan but agree on certain issues, check the second box and then check the issues that you and your spouse have agreed upon. If you and your spouse have not developed a parenting plan and do not agree on the issues of custody, parenting time, visitation, or other access to the child(ren) born to you and your spouse, check the third box.

FINAL SIGNATURE

- On the first line enter the date you are signing the Affidavit.
- On the second line print your first, middle, and last names.
- On the third line sign your name **in the presence of a Notary Public**.
- On the fourth line enter your street address.
- On the fifth line enter the city, state, and ZIP code where you live.
- On the sixth line enter your telephone number, including the area code.

DO NOT SIGN THE AFFIDAVIT UNTIL YOU ARE BEFORE A NOTARY PUBLIC.

CERTIFICATE OF SERVICE

- In the first, second and third blanks, print the day, month, and year when you mailed the copy of the Affidavit to your spouse.
- In the fourth blank, put your spouse's full address, including the street address, city, state and ZIP code.
- Sign your name in the last blank.